

**EU AFFAIRS POLICY ADVISOR (PERMANENT CONTRACT)**  
**AFEP (French Association of Large Companies) BRUSSELS OFFICE**  
Brussels, Belgium

**ABOUT AFEP:**

[AFEP](#) brings together large multinational companies operating in France. Based in Paris and established in Brussels since 1987, our association aims to foster a business-friendly environment and to present the member companies' vision to French public authorities, European institutions and international organisations. AFEP works on cross-sectoral legislation, at French and European level, in the following areas: economy, company law and corporate governance, corporate social responsibility, environment, climate and energy, corporate finance and financial markets, taxation, competition, digital, intellectual property and consumer affairs, labour law and social protection, and trade.

Our 117 member companies employ 8 million employees and deliver a consolidated turnover of € 2,600 billion worldwide.

**Our goals**

- Contribute to the development of a competitive and sustainable French and European economy
- Propose pragmatic responses to promote a legislative and regulatory framework conducive to business and job development
- Ensure that companies develop their activities in a fair globalised market
- Develop shareholders' role
- Provide support to companies committed to major environmental, social and societal issues.

**Our actions in Brussels**

- Constant dialogue with the European institutions with regard to cross-sectoral legislation
- Monitoring and analysing the EU initiatives
- Developing positions and concrete proposals in consultation with member companies
- Managing the network with member companies in Brussels
- Connecting them with business leaders and EU decision-makers
- Organising a biannual mission to the capital of the Member State holding the Presidency of the Council of the European Union

**JOB DESCRIPTION:**

AFEP is looking for an experienced policy advisor in European affairs to join its Brussels team. As a policy advisor, you will be employed with a permanent contract on a full-time basis and will report directly to the European Affairs Director and Head of our Brussels office. You will work in close coordination with the Brussels team and our policy experts based in Paris.

**KEY RESPONSIBILITIES:**

- Monitor and analyse EU policy and report to the AFEP team and company members
- Draft briefing papers on specific topics for circulation within the AFEP team and with company members, including at the highest level
- In collaboration with colleagues, prepare and attend internal working groups with members to set up the positions of the Association, revise advocacy tools
- In collaboration with colleagues, propose advocacy campaigns, prepare and attend meetings with EU policy-makers (Commission, Parliament, Council)
- Attend events and report back to the team

**QUALIFICATIONS & EXPERIENCE:**

- Postgraduate degree in EU affairs, political science, law or economics

- 5-year experience in European affairs in an EU institution, a company, a consultancy or a business association
- Desirable: prior work experience on one of these subjects: environmental, CSR, consumer, social, trade policies

**SKILLS & COMPETENCIES:**

- A thorough understanding of EU policy-making
- A real interest in lobbying and an ability to propose and execute advocacy strategies
- The ability to understand and deal with various issues, with a high level of technicity
- Strong communication (written and oral) and interpersonal skills, ability to synthesise and concisely explain complex topics, capacity to build networks
- Fluent in French and English
- Reliable, well-organised, proactive, transparent, team player with a positive can-do attitude
- Show initiative and result-oriented
- Research skills

**CONTRACT:** Permanent contract on a full-time basis, based in Brussels, starting as soon as possible, with a competitive salary package

**APPLICATIONS:**

Please send your curriculum and cover letter **in French if you are not a French native speaker, in English if you are a French native speaker** to: [europe@afep.com](mailto:europe@afep.com). We look forward to receiving your application by **Friday 21 July**.